



TWO-YEAR SCHOOL

2011-2012 CATALOG

DEVELOPING
CHRISTIAN LEADERS FOR
A PROMISING TOMORROW!





Word of Faith Bible Training Centre

Catalog 2011-2012

Bishop Keith A. Butler, Founder
Pastor John F. Ward, President
Minister Cheryl Ward, Vice President & Dean

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The Vision from our Founder,
Bishop Keith A. Butler

Word of Faith Bible Training Centre in Toronto, Ontario was established to teach church doctrine and government and to train individuals in the mission field with practical training opportunities. The staff will share their knowledge and expertise about the major functions within the ministry. These functions include the five-fold ministry, administrative functions, HELPS ministry, international and domestic missions. If you believe you have been called in any of these areas, we ask you to prayerfully consider applying to Word of Faith Bible Training Centre.



Pastor John F. Ward, President of WOF Bible Training Centre Toronto, Ontario

The Word clearly states in Ephesians 4:11 and 1 Corinthians 12:28 that God has given ministry gifts to His Church for “the perfecting of the saints, for the work of the ministry, for the edifying of the body of Christ.” (Ephesians 4:12) There is much work to be done! Whether you are called to be a pastor, evangelist, teacher, administrator or HELPS leader, God’s calling and anointing upon you is significant. The training and knowledge which will come from our Bible Training Centre courses will help to prepare you to skillfully lead and minister to God’s people. Our Bible Training Centre curriculum has been tested and tried for years and has been proven successful worldwide in producing hundreds of graduates who are now out in the harvest fields doing the work of the ministry. Our community, our nation of Canada and the world are crying out in prayer for well-taught, trained, faithful and committed ministers of the Gospel. I urge you to see this time of preparation as we do—vital to your success in your calling. Consecrate this time of schooling to the Lord and you, too, will be successful.

Vice President, Director of Education
Minister Cheryl Ward



It is a great responsibility to train God’s ministry gifts and, as such, we do not take God’s assignment lightly. Although our program is an unaccredited program, our academic expectations and practical training undeniably rival those of a university program. As a successful student and graduate of Word of Faith Bible Training Center in Southfield, Michigan, and as a full-time minister and instructor in the Bible Training Center for six years, I can safely say that this time of preparation is precious and should be highly esteemed. Be prayerful, study to learn the information, and catch the spiritual impartations from each of your anointed, ordained instructors. The first step in walking in your calling with power and authority is to accept that call. The next vital step is to receive training. Upon completing the two years of the Bible Training Centre, you will be highly effective and prepared to fulfill God’s call upon your life.

General Information

The Bible Training Centre courses are designed to teach and train students, to develop principles that produce effective ministry. Our training centre concept includes educational and practical application opportunities. We open the doors of our school to allow those called of God to learn and participate in the essential functions of the local church ministry. The curriculum provides intense training designed to equip its students to be prepared for all that is involved in their calling.

The information contained herein is subject to change without notice.

Purpose

Word of Faith Bible Training Centre is committed to glorifying God by training students who will be:

- **Equipped to establish and develop viable Word-based ministries.**
- **Effectively trained in biblical principles that can be used to accurately present the message of the Gospel to mankind.**
- **Efficiently exposed to the practical aspects of ministry in order to serve in other ministries, or on the mission field.**
- **Trained in and exposed to the effective use of the Ministry of Helps.**

Admission Information

Word of Faith Bible Training Centre admits qualified students regardless of race, sex, physical challenge, nationality or ethnic origin, provided all other entrance requirements are met.

Christian Lifestyle

The life of a minister is to be an example to others. Thus, Christian character is of vital concern at our ministry school. We believe it is the responsibility of the minister to live an exemplary life in order to assist the layperson in establishing these standards.

Students in the training centre are treated as ministers in training, both by the faculty and by their fellow students. In light of this, we will also expect our students to conduct their lives in such a manner as is pleasing to the Lord, submitting to one another in love, and serving others as Christ has given us the example. Students are expected to treat their instructors, fellow students, and the WOFBTC staff with respect.

Qualifications (First-Year Students)

The applicant must:

- have a definite born-again experience.
- have been delivered one full year from alcohol, tobacco, illegal drugs, mental/psychological challenges, and illicit relationships.
- be at least 18 years of age by December 31 in the year of application.
- have a high school diploma or GED certificate.
- be in good health.
- successfully complete an interview administered by the Acceptance Committee.

Second Year students must successfully acquire 32 credit hours and be recommended by the Dean.

The WOFBTC reserves the right to reject any application or terminate any student for reasons that may be considered detrimental to this school of ministry.

Procedures

- **The applicant must complete a formal application and enclose a \$50.00 non-refundable application fee. (NO PERSONAL CHECKS. Money Orders and Cashier's Checks only.)**
- **The applicant must request his or her high school or a higher education transcript to be sent directly to WOFBTC.**
- **The applicant must distribute three character references. Those completing the character references should mail them directly to the Admissions Office in the envelopes provided.**
 - **Ministerial Recommendation**
 - **Business Friend**
 - **Christian Friend**

School Accreditation

The Word of Faith Bible Training Centre is not an accredited institution. However, if an accredited institution agrees to accept your BTC credits, that is solely at their discretion and is not guaranteed by Word of Faith International Christian Centre. The Bible Training Centre is strictly designed for the purpose of building up leaders in the 5-fold ministry, administration, and/or to equip students for leadership in the ministry of helps in the local church, as well as the body of Christ.

Financial Information

Tuition payments must be made prior to attending class. **NOTE:** students will not be allowed to attend class until payment is made. Payments can be made by debit, credit, cash or money orders (no personal checks please). Money orders are to be made payable to “Word of Faith Int’l Christian Centre Toronto”

If a student fails to pay tuition on the scheduled day, he/she shall not be allowed to attend class until such payment is made. A late charge of \$25.00 per month will be added to the balance until paid.

Word of Faith Bible Training Centre does not accept vouchers for tuition assistance from the government, or any corporation, institution, organization or union. It is the student’s responsibility to assure his or her tuition is paid by the due date.

Individuals who qualify for tuition reimbursement from their employer are still responsible to adhere to the payment schedule for the school year. Please contact your employer for the reimbursement policy.

Financial Breakdown

Non-refundable application fee	\$50.00 <i>This fee must accompany the application and is due by Monday, June 27, 2011</i>
Tuition	\$2,000.00
Books for the Year	\$385.00
Student I.D.	\$15.00
Total	\$2,450.00

Payment Options

Option #1	\$2,400.00 due at Registration on Sept. 1, 2011
Option #2	\$800.00 due at Registration on Sept. 1, 2011 (tuition, books, fees) \$400.00 due by October 7, 2011 \$400.00 due by December 9, 2011 \$400.00 due by February 10, 2011 \$400.00 due by April 13, 2011
Spouse Fees: Spouses of current or former BTC students are responsible for:	\$50.00 <i>This non-refundable fee must accompany the application and is due by Monday, June 27, 2011</i> \$400.00 due at Registration on Sept. 1, 2011 (books, fees)

Tuition payment must be made prior to receiving textbooks and other materials during registration.

Class Hours

Classes are held Monday-Friday from 8:00 a.m. to 12 p.m.
The daily schedule is as follows:

ACTIVITY	START	END
Morning Prayer	8:05 a.m.	8:20 a.m.
First Class	8:30 a.m.	10:00 a.m.
Break Time	10:05 a.m.	10:25 a.m.
Second Class	10:30 a.m.	12:00 p.m.

**Attendance is mandatory*

Note: Student assemblies may be scheduled as necessary.

Graduation Requirements

In order to graduate, each student must:

- Satisfactorily complete all assigned courses.
- Maintain a cumulative grade point average of 2.4.
- Meet all attendance requirements as set forth in the Student Handbook.
- Demonstrate evidence of true Christian character during the school years.
- Attend Commencement Ceremony. Permission to graduate in absentia will only be granted by the President or Dean in cases of extreme emergency.
- Meet all financial responsibilities to the school before graduation.

Note:

If a student leaves with an outstanding account:

- The student will not receive a diploma.
- A transcript cannot be acquired.
- The school will not recommend that student for any position, either secular or ministerial.

YEAR ONE

Authority of the Believer

This course presents a clear picture from the Scriptures of the believer's authority; it defines authority, details the source of that authority, and shows the believer how to walk and live in that authority provided in the redemptive work of Jesus Christ (Luke 10:19).

Bible Characters

This class will discuss "Who's Who" in the Bible. It will discuss men and women whom God used, and their roles in areas of faith. We will be looking at passages from Hebrews Chapter 11, "God's Hall of Fame," and how we are heirs of the Father and joint-heirs with Jesus Christ.

Bible Doctrines

This class will survey doctrinal truths and theological terms such as: Bibliology, Christology, Anthropology, Hamartiology and Soteriology adhered to in the word of faith movement.

Bible Study Methods

Hermeneutics, the method of Scripture interpretation, is a valuable skill for every minister. This course will strengthen every student's effective Scripture study. It will explore many practical methods of Scripture study that can be used to discover truth in any book of the Bible.

Church Administration I

This is a "how-to" course covering the fundamentals of administration, organization and office management, primarily in relation to the work and needs of the local church.

Church Government

This course will discuss Biblical history and the four types of church government. It is designed to give the student a basic understanding of church doctrines and the basic Bible truths.

Church History

This course is designed to familiarize the student with periods of church history, and knowledge of how the church grew and developed in a hostile environment. You will become acquainted with important leaders and significant events, and discover how the church survived vicious attacks.

Communications

This practical course will give students an opportunity to improve written, verbal, and non-verbal communication skills. Emphasis will be placed on correct use of grammar, punctuation, and spelling in various media types.

Evangelism

Evangelism is designed to prompt, encourage and equip the student for personal soul-winning, using Scriptural examples pointing directly to successful evangelism.

Faith

This introductory course is designed to build and strengthen foundational Bible truths regarding faith.

Finances

This course will cover the important aspects of the proper use of financial principles for personal use, as well as church and ministry finances.

Courses of Instruction

New Testament Survey

This course will provide an overview of each book of the New Testament. It will emphasize the particular message of each book, its relation to other books, and the historical, economical, political, and religious setting of the early church.

Old Testament Survey

The purpose of this course is to introduce the background, content, literary quality and message of the Old Testament as a whole and in its individual books.

Prayer

Prayer offers a scriptural look at the various methods and types of prayer, including prayers of supplication, intercession, praise and consecration.

Study of Acts

This is an expository study of the Book of Acts, with consideration to main events, characters, the early church ministry and how it affects us today. Also, we will study the two main characters in Acts - Peter and Paul: their lives, ministries, trials, tests, imprisonments and writings.

Support Systems

This course will show the value of the Ministry of Helps according to the Word of God. Insight will be gained for the effective use of support systems in and outside of the local church.

YEAR TWO

Charismatic Perspectives

We will look at the place for and development of the 20th Century move of the Holy Spirit; an examination of some problem areas in the current charismatic movement; and an exhortation to carry forth the move of God's Spirit to the present generation.

Children's Ministry

The purpose of this course is to familiarize the student with the ministry of teaching children by examining the importance of winning children; the role of the teacher; techniques for effective teaching and planning; and designing the learning environment.

Christ the Healer

The purpose of this course is to establish from Scripture that it is God's will to heal all today. This course will also enable the student to correct wrong thinking about certain passages of Scripture misunderstood by those who oppose divine healing.

Church Administration II

This is a "how-to" course covering the fundamentals of administration, primarily in relation to the work and deeds of the local church. This will be a very thorough overview of administration, organization, and office management in relationship to the ministry.

Counseling

This course will help students tap into the power of the Word of God so that they can be equipped with permanent, workable answers for those seeking guidance.

Courses of Instruction

Foundations for Youth Ministry

This course is designed to give the student a basic foundation in how to set up, run, and maintain a successful youth ministry. Students will also have an opportunity to attend one or more youth services or events at Word of Faith International Christian Centre.

Marriage and Family

This is a study of relationships and various aspects of family, including dating, courtship, stages of marriage, and parenthood. Christian perspectives of marriage, the home, and ministry are discussed

Ministerial Ethics

This class will discuss how ministers should conduct themselves, not only in the pulpit, but in their private lives as well.

Ministry Gifts

This is a study of each ministry gift Jesus gave the Church: Apostle, Prophet, Evangelist, Pastor and Teacher. We will also cover their function in the Body of Christ and the local church.

Ministry of the Itinerant Minister

This class will teach students the biblical purpose of the evangelist, in addition to the importance of accountability and ministerial ethics for the itinerant evangelist. How to schedule meetings, how to minister in various denominations, and how to handle financial matters such as honorariums, traveling expenses, and donations will also be covered.

Missions

Through this course, students will be introduced to the ministry of the mission field. In Mark 16:15, the commission to the Church is to "...Go ye into all the world and preach the gospel to every creature." This course will instruct students to prepare physically, financially, culturally and spiritually for missions work.

Pneumatology

This course is designed to give the student an in-depth study of the Holy Spirit's ministry in his/her personal life, and His operation within the local Church. The student will know the importance of following the Spirit's leading and promptings. Also, the gifts of the Spirit will be clearly identified. Upon course completion, the student will be well versed in ministering the baptism of the Holy Spirit.

Praise Life

Praise Life is a study of the role of praise in the life of the believer. Students will learn the difference between praise and worship, and the practical application of both in the Christian's life and walk with God, both individually and corporately.

Principles of Preaching

This homiletic course highlights the paramount need for prayerful preparation and effective presentation of the Gospel. Students will pray, study, write and deliver several sermons.

Spiritual Gifts

Spiritual gifts are those gifts given by the Spirit of God, according to 1 Corinthians 12, for the accomplishment of God's purpose in the world and for the edification of the Church, the Body of Christ. Students will learn that these gifts are to be exercised in love for the edification of the whole body.

Courses of Instruction

Comparative Religions

The purpose of this course is to present the student with a comprehensive, clear and stimulating introduction and guide to present-day world religions, secular philosophies, cults and the occult.

Plans, Purposes and Pursuits

Many Christian leaders and ministers have substituted God's plans, purposes, and pursuits for His New Testament Church for the brass of the world. Discover the importance of keeping the 'gold' and refusing the 'brass' in your life and ministry calling.

Pastoral Insights

This course will show the student how to understand and define the many aspects of the pastoral ministry in the local Church.

Applications Are Due:

Monday, June 27, 2011

Registration & Orientation:

September 1 and 2, 2011 at 10:00 a.m. – 12:00 p.m.

Fall Session 2011

September, 2011

First Quarter Classes Begin

November, 2011

Second Quarter Classes Begin

Winter Session 2012

January, 2012

Third Quarter Classes Begin

Spring Session 2012

March, 2012

Fourth Quarter Classes Begin

*Calendar dates, class times, course subjects and locations may be adjusted as needed throughout the year.

We Believe...

- The Bible is the divinely inspired Word of God.
- In the triune nature of God – the Father, the Son, and the Holy Spirit.
- All have sinned and come short of the glory of God and are in need of salvation.
- Salvation has been provided through Jesus Christ for all men.
- That the infilling of the Holy Spirit is an experience subsequent to salvation, and that it is the will of God that all be filled.
- Healing is provided in the redemptive work of Christ and is available to every believer.
- The Church consists of all those who have received Jesus Christ as their personal Saviour.
- There shall be a bodily resurrection of the just and the unjust.
- In the personal, visible, imminent return of Jesus Christ.
- In water baptism and the observance of the Lord's Supper.

*A Ministry of
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